
FIP Rules of Procedure

BU-C22: PHARMACEUTICAL EDUCATION ORGANISATIONAL AWARD

Purpose of the award

The purpose of the award is to recognise an educational program or innovation that promotes excellence in learning and teaching in any discipline of pharmacy.

The award will be presented biennially at the annual FIP congress.

Focus

In the context of this award, an educational program or innovation includes a structured approach (including software and hardware, where relevant) aimed at improving the learning environment, or the course content, or the course delivery, or assessments, all underpinned by sound pedagogical principles, and leading to quality education.

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Specific Eligibility Criteria

- At least one of the co-organisers (or one of its chapters) of the program or innovation must be an Academic Institutional Member (AIM) of FIP.
- At least one AIM member must have been a continuing member for a minimum period of 12 months prior to nomination.
- A regional pharmaceutical Forum can also submit for this award so long as they include a minimum of one FIP AIM member.
- FIP cannot be one of the co-organisers.
- The educational program or innovation should have been concluded or assessed less than two years before the time of the nomination.

Nomination Process

A call for nominations, accompanied by a list of former programs or innovations having received the award, will be sent to all FIP Academic Institutional Members (AIM) and regional pharmaceutical Forum ExCos.

Nominations should be received by **1 March** of the year in which the award will be presented and emailed to the FIP CEO: rachel@fip.org.

Each nomination should contain the following:



- a) A description of the educational program or innovation (in English, not exceeding two A4/letter pages);
- b) A statement of the reasons how this program or innovation meets the selection criteria of the award, description under “*Selection of awardees*” (in English, not exceeding two A4/letter pages);
- c) Name, postal address, email address and telephone number of the contact person at the member organisation;
- d) A copy (if possible electronic) of the main materials of the program or innovation;
- e) A copy (if possible electronic) of report / evidence of the assessed impact.

An AIM member may nominate more than one program or innovation.

All nominations will be acknowledged by the FIP Secretariat and will be kept confidential.

Selection Committee

Selection of the eligible programs and/or innovations and the award of the Pharmaceutical Education Organisational award shall be conducted by a dedicated FIP Award Selection Committee composed of 1 FIP Bureau member or nominee; 2 FIPEd ExCo members (or nominees), and 2 external expert members.

Selection of awardees

The Selection Committee will review nominations received based on the following criteria:

- The educational impact of the program/innovation (supported by evidence, such as [but not limited to] a professional journal or preferably, in a peer-reviewed journal; evidence collated from the end-users; impact on student learning).
- The level of innovation for the program through its
 - format
 - comprehensiveness and articulation
- Where relevant, the current and future applications of the program/innovation to other settings.
- The wide participation of individual educators.
- The interest perceived in the public and policy makers through position letters or articles in the public press.
- The support and engagement of stakeholders in the program/innovation.



The assessment will be exclusively based on the documentation provided through the nomination.

The Selection Committee will submit a recommendation to the Bureau who shall make the final decision.

Thereafter, the awardee will be notified by the FIP CEO of their successful nomination. All deliberations will be held in private and the reasons for an award being declined will not be disclosed. Any attempt to canvas members of the Selection Committee, Bureau, or FIPeD will disqualify the nomination. The Bureau's decision on all matters is final.

Irrespective of the final outcome, the names of all nominated campaigns will be kept strictly confidential within the members of the Selection Committee and the Bureau. The name of the selected campaign will not be divulged prior to the announcement by the FIP Head Office on behalf of the Bureau.

Provision of award / Recognition Event

The winning program/innovation will be recognised during the Opening Ceremony of the annual FIP congress and the FIP CEO will present the award.

The award consists of a Certificate and a free registration to the FIP congress for a representative of the AIM(s) that developed and ran the program/innovation.

The awardee will also be offered the opportunity to present this awarded program/innovation at a session during the FIP annual congress.

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